



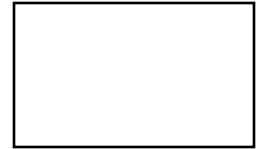
Thank you for your interest in the West Virginia House of Delegates Page Program. Three students per school from fifth through twelfth grade are eligible to participate where they will perform errands and various duties for the one-hundred member House of Delegates during a daily floor session. The sixty-day session begins Wednesday, January 11, 2012 and concludes on the final night of Saturday, March 10, 2012. I am sending you application information along with helpful website links to the West Virginia Legislature and the Charleston Convention and Visitors Center.

Students from all over the state apply for the Page Program so please return your request as soon as possible, as seating is limited. Please visit the West Virginia Legislature Website at <http://www.legis.state.wv.us/> where you will find information about the Page Program and a Citizen's Guide to the Capitol under the Educational Tab. In addition, your Delegate's biographical information, phone number and Capitol address is located under House Tab: Members. The Charleston Convention and Visitors website: www.charlestonwv.com is a good source for hotel accommodations, dining and entertainment while in Charleston.

- **Arrival and etiquette:** Pages will meet on the second floor of the Capitol near the rotunda at 10 a.m., just in front of the House Chamber for orientation and Chamber etiquette briefing. **Chaperones are requested to remain with your Pages during the floor session. Chaperones are not permitted on the House floor, but are invited to view the activities from one of the three House galleries.** Please be aware the length of the session for the day is determined by the House's agenda. Floor sessions tend to be briefer during the early weeks, and lengthen in duration as the session progresses. Sessions may last thirty minutes to more than an hour and a half and the House may reconvene later in the day. Pages remain in the Chamber at the end of session for photographs with your sponsoring Delegate and a certificate of appreciation. Chaperones please meet your pages in the Chambers.
- **Road Conditions:** Check out Road Conditions at www.transportation.wv.gov.
- **Parking/Lunch:** (Please refer to the website under the Educational tab; Citizens Guide for more information). Free parking is available for students and chaperones at Laidley Field on the lot adjacent to the football field. A courtesy shuttle provided by "KRT" runs every ten minutes to the Capitol. Your stop is at the East Wing of the main Capitol building. You are welcome to enjoy lunch after the session. The Capitol Complex Food Court is open in the lower level. Cost: from \$5.00 to \$10.00 per person.
- **Appropriate Dress:** Please be respectful of appropriate dress guidelines. Professional attire along with comfortable footwear is recommended. It is important that the dress code of the House be upheld; therefore, **t-shirts, jeans, short skirts, bare midriffs, tank tops, sandals and sneakers are not permitted inside the chamber during daily floor sessions.**

Students will receive confirmation by email once scheduled. Attached is the Page Request Form and State Capitol Tour information. You may contact me beginning December 2011 by phone at 304.340.3294 or email; Head.Page@WVHouse.gov if you have questions or need additional information about the Page Program.

Cheryl Austin, Page Administrator
West Virginia House of Delegates
phone: 304.340.3294 fax: 304.340.3359
Head.Page@WVHouse.gov



Submitted: _____

**HOUSE OF DELEGATES
WEST VIRGINIA LEGISLATURE**

<http://www.legis.state.wv.us/>

BLDG 1, ROOM M-432
1900 KANAWHA BLVD., EAST
CHARLESTON, WV 25305-3200

-PAGE REQUEST- 2012-

SPONSORING DELEGATE(S): _____

DISTRICT #: _____ **COUNTY:** _____

PageName: _____

Mailing Address: _____

Email: _____

Home  _____ **Cell**  _____

School: _____

Mailing Address: _____

School contact email: _____

School  _____ **Grade:** _____

Date Requested

First choice: _____

Second choice: _____

Third choice: _____

Parent/Guardian/Chaperone (to be completed day of arrival):

Cheryl Austin, Page Administrator
304.340.3294 304.340.3359 (fax)
Head.Page@WVHouse.gov

Make additional copies as needed – limit to three students per day
Photographs will be returned to school unless otherwise indicated

**2012
WEST VIRGINIA STATE CAPITOL COMPLEX
TOUR RESERVATIONS**

State Capitol Tour

Tours begin on the ground floor of the Rotunda Monday through Friday from 9 a.m. to 3:30 p.m. every half hour. Saturday tours are available at one, two, three and four o'clock. Please make your reservations by calling 304.558.4839 or email Maryann Long@wv.gov

Governor's Mansion

Tours begin every half hour on the front porch of the Governor's Mansion Thursday and Friday beginning at 9:30 a.m. the last tour begins at 11 a.m. For reservations please call: 304.558.4839 or email Maryann at Maryann.Long@wv.gov. (Note: tours of the Governor's Mansion may be canceled at any time).

West Virginia State Museum

Self-guided tours of the State Museum are available during regular operating hours. Groups of 15 or more are asked to pre-arrange visits of The West Virginia State Museum by contacting the Museum Scheduler at 304-558-0220 ext. 175, or via email at chris.reed@wv.gov. Hours are Tuesday-Saturday, 9:00am-5:00pm, and Sunday noon-5:00pm. The museum is closed Mondays. Allow an hour or more for your visit.
<http://www.wvculture.org/museum/education/EDUvisit.html>

West Virginia State Culture Center and Museum Shop

You may enjoy the Culture Center at your leisure Tuesday-Saturday 9 am-5 pm, and Sunday noon-5 pm. Located on the right side of the Great Hall as you enter the Culture Center, the Museum Shop has a variety of mementos and exceptional handcrafted art and crafts by West Virginia artists. Selections for young shoppers are priced under \$5 and up. We recommend visiting the shop after your museum journey and before you pick up your coats from the check-in area next door. You may call ahead for specials and merchandise inquiries 304-205-7911. (Tues - Sat 9:30 am – 5:30 pm; Sun: Noon – 5 pm)

Secretary of State

Tours are offered during the hours of 8:30 a.m. – 12 noon and 2 p.m. - 5p.m. Arrange fifteen-minute tours by calling Judy Cooper at 304.558.6000. Please visit the website at www.wvsos.com Checkout kids' pages under Public Services.

Supreme Court Chambers

The Supreme Court Chamber is located on the third floor of the East Wing.. To schedule a thirty minute tour call Peggy at 304.558.2601. Also, visit www.courtswv.gov Supreme Court Clerk's Office/Courtroom tours.

- Please make reservations well in advance of your trip -